



## **Minister of Discipleship – Eastminster Presbyterian Church – Pittsburgh, PA**

Eastminster Presbyterian Church is seeking a Minister of Discipleship to help us grow. This position provides a unique opportunity to participate in a vibrant and interracial community of faith located in the heart of East Liberty, Pittsburgh. Eastminster is driven by its mission to be Christ-Centered and intentionally cross-cultural in all its ministries. We are dedicated to Jesus Christ, racial justice, reconciliation, Spirit-filled worship, and following the Lord into the community to serve. To learn more about Eastminster Presbyterian Church, visit us at [www.eastminsterchurch.net](http://www.eastminsterchurch.net).

### **PURPOSE**

The Minister of Discipleship will lead a Christ-centered/cross-cultural discipleship team and ministry. This person will help draw the congregation into deeper participation with their faith and church community. Through adult discipleship programs, classes, small groups, retreats, and other initiatives, the Minister of Discipleship will help the congregation use their gifts to serve others and take up the mission to be Christ-centered and intentionally cross-cultural in their day-to-day lives. In all instances, this position will align itself with Eastminster's vision as set forth by the Session and Pastor.

### **RESPONSIBILITIES**

- **Connect with and be guided by Eastminster's vision and community**
  - Participate in Eastminster's weekly, monthly, and yearly rhythms of worship, prayer, and fellowship.
    - This includes regular participation in Eastminster's worship services and occasional preaching opportunities as determined by the Pastor.
  - Learn how to take up Eastminster's Christ-centered, cross-cultural commitments by regularly engaging with and listening to the various demographics of Eastminster's community.
  - Be guided by the church's vision and values through the direction of the Pastor, Session, and assigned ministry teams.
  
- **Develop and coordinate a Christ-centered/cross-cultural discipleship strategy**
  - Collaborate with the Pastor and Disciple Team to develop a comprehensive discipleship strategy that leads adult church participants of all age groups, cultural backgrounds, and spiritual maturity levels to become intentional followers of Jesus Christ and intentional participants in the church's cross-cultural ministry.
  - Oversee and coordinate all adult discipleship programs, classes, small groups, retreats, and other initiatives, ensuring that all discipleship programs and resources are biblically sound, relevant, engaging, and aligned with the church's direction, vision, and values.
  - Create opportunities for the cross-cultural community of Eastminster to study scripture together, pray with one another, and serve alongside each other.

- **Equip and train the congregation to use their gifts in service to others**
  - Recruit, train, and equip volunteer leaders to facilitate discipleship ministries, groups, and activities in alignment with their spiritual gifts, talents, and interests.
  - In partnership with the Disciple, Missions, and/or Deacon Teams, organize opportunities for service and outreach so that individuals can enact their faith in Jesus Christ.
  - Provide ongoing support, care, mentorship, and resources to participants, volunteer leaders, and assigned ministry teams so that they can be prepared to follow and do God's will in their lives.
  
- **Other/Miscellaneous**
  - Regularly meet with the Senior Pastor to discuss and review the direction of the discipleship ministries.
  - Participate in scheduled staff meetings and gatherings.
  - Work with assigned ministry teams to develop an effective and purpose-driven yearly budget for their ministries. Provide oversight to their budgetary expenses throughout the year.
  - Represent the discipleship ministries to the Session, staff, and congregation at scheduled meetings.

#### **QUALIFICATIONS/EXPERIENCE**

- Committed to the vision, mission, and values of Eastminster
- Knows how to administrate a defined ministry in a medium church setting
- Experienced in working towards a common vision in a diverse and cross-cultural setting
- Gifted in gathering people so that they can deepen their life, faith, and devotion to God
- Knows how to invite, nurture, and direct qualified volunteers, church leaders, and staff to participate in shared ministries
- Effective in coordinating and managing weekly, monthly, and yearly programmatic ministries
- Excellent in communication, interpersonal, and pastoral care skills
- Can work effectively in collaboration with others but also with little supervision
- Has (or can obtain) current ACT 33/34 and FBI fingerprint clearances
- Minimum Education/Experience Requirement: Bachelor's degree with Ministry or Education concentration; 5 years of experience as a church ministry leader
- This ministry position is not an installed PC(USA) pastoral role. We remain open to those who have the qualified ministry gifts and experiences regardless of their denominational affiliation.

#### **SCHEDULE & COMPENSATION**

- This ministry position is a non-exempt, full-time position (40 hours per week).
- Compensation: \$60,000
- Benefits: Excellent benefits package includes paid vacation, holidays, health and dental insurance, and matching 403(b) (i.e. 401k) plan.

#### ***Reports to: Head of Staff for personnel matters, and to Senior Pastor for programmatic matters***

*As Eastminster Presbyterian Church is a Christ centered, intentionally cross-cultural church, all employees are to be committed to the gospel of Jesus Christ in both behavior and lifestyle. It is understood that all employees of the church will be committed to this vision and be welcoming and invitational to all persons in the course of completing their duties. All staff members are called to be enthusiastic and energetic in their work for the Lord. This job description is not intended to form a guarantee and or contract regarding any term and or condition of employment. Accordingly, Eastminster Presbyterian reserves the right to modify or change any and all terms or conditions, including, job duties and requirements based on operational, fiscal and or performance issues or demands.*