

## Deputy Chief Maintenance Officer

Pittsburgh Regional Transit is seeking a Deputy Chief Maintenance Officer to direct the activities and staff of the Maintenance and Service areas within the Maintenance Division of the Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT). Oversees and implements bus preventative maintenance policies, procedures, performance standards, and programs to ensure safe and efficient operations of the bus fleet. Participates in the short and long-term planning for maintenance operations of all Port Authority services including policies and procedures related to effective maintenance operations, staffing schedules, and the selection and supervision of staff. Participates in the development and administration of budget for area of responsibilities and approves expenditures and implements budgetary adjustments. Participates with other divisions in the planning, procuring and implementation of bus fleet maintenance campaigns.

### Essential Functions:

- In collaboration with the Chief Maintenance Officer participates in the development of the vision and direction for long and short-range maintenance operations of all PRT services.
- Participates in the development and oversees the implementation and management of a comprehensive maintenance program for the preventive and corrective repair of all bus vehicles. Develops and measures key operating performance indicators (KPI's) for areas of responsibility.
- Participates in the development and oversees the implementation of procedures and policies related to effective maintenance operations. Develops and monitors performance standards. Evaluates works methods and operations, division policies, procedures, and services to determine effectiveness. Review statistical data reports relating to performance indicators.

### Job requirements include:

- High school diploma or GED.
- Bachelor's degree in transportation management, business administration, public administration, engineering or a related field from an accredited college or university. Related experience may be substituted for education on a year-for-year basis.
- Minimum nine (9) years' experience in supervisory level experience in all facets of bus maintenance operations, including considerable experience in inspection, maintenance, and repair of bus, rail, or related vehicular fleet. No certifications or licenses required.
- Demonstrated ability in the use of Windows, Microsoft Word and Excel.
- Knowledge of safety, state and FTA regulations and quality assurance functions as it relates to bus, rail, and non-revenue vehicle maintenance operations.
- Knowledge of development and oversight of capital and operating budgets.
- Knowledge of development and oversight of technical training programs and curriculum.
- Knowledge of union policies and procedures with the ability to effectively and equitably deal with labor relations problems.
- Excellent communication and interpersonal skills, including the ability to establish and maintain positive working relationships with those encountered in the course of work.
- Must possess a valid driver's license and safe driving record.
- Familiarity with federal, state, local laws and regulations related to areas of responsibility.
- Must be available during an emergency or disaster and as such, may be asked to work during these emergencies or disasters.

### Preferred attributes:

- Master's degree in automotive, industrial, mechanical, electrical engineering, business administration or related field from an accredited college or university.
- Transit/Transportation experience.
- Experience in a union environment.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (*with salary requirements*) and resume to

Inez Colon  
Employment Department  
345 Sixth Avenue, 3<sup>rd</sup> Floor  
Pittsburgh, PA 15222-2527  
[IColon@RidePRT.org](mailto:IColon@RidePRT.org)  
EOE