

Manager – Facilities Systems

Pittsburgh Regional Transit is seeking a Manager – Facilities Systems to manages the activities and employees within the Facilities Systems Department for the Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT) and the administrative activities, outside contracts, and capital project activities, related to building equipment, electrical systems, heating/ventilation and air conditioning systems, subway maintenance, the Monongahela Incline and support equipment. Investigates maintenance problems and initiates preventative and corrective actions. Oversees, develops, and administers standardized programs designed to comply with applicable organizational policies and procedures.

Essential Functions:

- Directs and supervises the Assistant Managers of the Facilities Systems Department.
- Manages all phases of facilities maintenance and repair which includes building equipment, electrical systems, transit stations, shelters, subway, HVAC systems, elevators/escalators and the Monongahela incline.
- Manages all activities associated with the daily scheduling of preventive maintenance and repair activities at PRT locations, office buildings, and other PRT maintained areas.
- Maintains all assigned facilities at a high status of readiness and supplies immediate repair support under any emergency conditions.

Job requirements include:

- High school diploma or GED.
- Bachelor's degree in industrial engineering, mechanical engineering, electrical engineering or electronic engineering, civil engineering or business administration or related field from an accredited college or university. Directly related experience may be substituted for education on a year-for-year basis.
- Minimum five (5) years' experience in facilities with a basic understanding of plumbing, carpentry, mechanical systems, and electricity. No certifications or licenses required.
- Minimum of five (5) years of supervisory experience.
- Demonstrated ability in the use of Windows and Microsoft Word.
- Valid PA driver's license.
- Professional and effective communication skills.
- Customer focused, well organized, and results oriented.
- A team player with a participative management style.

Preferred attributes:

- Project Management experience.
- Trade Certificate in a related field.
- Supervisory experience in a union environment.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (*with salary requirements*) and resume to:

Steven Sarosi
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EOE