

Manager of Road Operations

Pittsburgh Regional Transit is seeking a Manager of Road Operations to oversee all Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT) revenue service in an effort to ensure safety, reliability, and on-time performance. Directs and supervises the Assistant Managers of Road Operations, Road Operations Supervisors, Movement Directors, and Traffic Dispatchers ensuring that these groups have all the resources required to perform their daily job duties

Essential Functions:

- Direct and supervise the Assistant Managers of Road Operations, Road Operations Supervisors, Movement Directors, and Traffic Dispatchers.
- Develops and implements On-Time Performance (OTP) strategies in an effort to meet the OTP goals of the Tactical Plan
- In the Directors absence, chairs the Right of Way Allocation Meeting and prepares and distributes all necessary reports and Operating Orders as required for said meeting.
- Ensures that all Road Operations personnel are proficient in using Clever CAD and can make the necessary service adjustments that allow for revenue service to remain on schedule.
- Directs and supervise the overall Road Operations reporting processes, including but not limited to; the Daily Bus DOR, IQ Software, D&A Reports, etc.

Job requirements include:

- High school diploma or GED.
- Bachelor's degree in transportation, business administration, public administration or related field from an accredited college or university. Related experience may be substituted for education on a year-for-year basis.
- Minimum five (5) years' experience in transportation or related field. No certifications or licenses required.
- Minimum of five (5) years supervisory experience.
- Willingness and ability to respond to 24-hour emergency calls.
- Effective and professional communication skills.
- Thorough knowledge of PRT service area.
- Thorough knowledge of Western Pennsylvania highway, road, street, rail, and waterway networks.
- Demonstrated ability in the use of Windows.
- Customer focused.

Preferred attributes:

- Minimum of three (3) years' experience as a Bus or Light Rail Operator; or two (2) years' experience in one of the following positions within Bus or Road Operations: Route Foreman; Bus Instructor; Traffic Dispatcher.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (*with salary requirements*) and resume to:

Joe Sekely
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EOE