

Chief Finance Officer

Pittsburgh Regional Transit is seeking a Chief Finance Officer to be accountable for the direction, control, and coordination of all financial activities of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT). Provides overall direction for general accounting, accounts receivable and payable, cash management treasury operations, grants accounting; financial planning and budgets; grants strategy and capital programs. At the direction of the Chief Executive Officer works with the Chief Development Officer (CDO), develops long range strategic financial plan. Directs activities associated with the security and investment of the organization's assets and funds; and ensures that financial transactions, policies, and procedures meet the organization's short- and long-term objectives, and regulatory body requirements.

Essential Functions:

- Directs the activities of the Division's directors, managers, and their subordinate supervisory staff. Conducts annual performance reviews and recommends and initiates appropriate personnel action.
- Oversees the fiscal management activities to ensure cost-effective utilization of financial resources, proper accounting and reporting of the PRT's finances and physical assets, proper investment and safeguarding of funds, and compliance with applicable rules, policies, and legal requirements. Work closely with the executive management team to establish, manage and implement a short and long-term strategic direction for the organization.
- Develops plans to meet unexpected situations; new developments and changes in the business environment; prepares for emergencies; anticipates events; understand the factors and conditions affecting the organization and responds appropriately to ensure proper cash flow and fiscal responsibility.

Job requirements include:

- Bachelor's degree in accounting, finance, business administration, or related field.
- Minimum of ten (10) years of progressively responsible accounting or finance experience that includes five (5) years of experience in the administration of complex financial departments or projects in a large public or private organization.
- Minimum of five (5) years management experience.
- Effective and professional communication skills.
- Valid driver's license.
- Availability for overnight travel.
- Ability to coordinate various complex work assignments on short notice.
- Ability to function in a rapidly changing work environment.
- Ability to interpret, analyze and create complex federal and state funding formulas.
- Demonstrated ability in the use of Windows, and Microsoft Word and Excel. Proficient in the use of Port Authority's PeopleSoft Financial Programs.

Preferred attributes:

- Master's degree in business.
- Certified Public Accountant.
- Familiarity with transit or transportation system activities and functions.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (with salary requirements) and resume to:

Inez Colon
Employment Department
345 Sixth Avenue, 3rd Floor
Pittsburgh, PA 15222-2527
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EOE