

## Deputy Chief Finance Officer

Pittsburgh Regional Transit is seeking a Deputy Chief Finance Officer at the direction of the Chief Finance & Development Officer and for Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT) provides overall direction for general accounting, accounts receivable and payable, cash management treasury operations, grants accounting; financial planning and budgets; grants strategy and capital programs. Working with the Chief Finance and Development Officer (CFDO), develops long range strategic financial plan. Directs activities associated with the security and investment of the organization's assets and funds; and ensures that financial transactions, policies, and procedures meet the organization's short- and long-term objectives, and regulatory body requirements.

### Essential Functions:

- Directs the activities of the Division's department leaders, directors, managers, and their subordinate supervisory staff. Conducts annual performance reviews and recommends and initiates appropriate personnel action.
- Oversees the financial management activities to ensure cost-effective utilization of financial resources, proper accounting and reporting of the PRT's finances and physical assets, proper investment and safeguarding of funds, and compliance with applicable rules, policies and legal requirements. Work closely with the executive management team to establish, manage and implement a short and long-term strategic direction for the organization.
- Under the direction of the CFDO, develops, and presents the long range financial strategic plan to the leadership team, board of directors and government entities. Collaborates with senior staff on strategic direction of organizational goals.

### Job requirements include:

- Bachelor's degree in Accounting, Finance, Business Administration, or related field.
- Minimum of ten (10) years of progressively responsible accounting or finance experience that includes five (5) years of experience in the administration of complex financial departments or projects in a large public or private organization.
- Minimum of five (5) years supervisory experience.
- Effective and professional communication skills.
- Valid PA driver's license.
- Availability for overnight traveling.
- Ability to coordinate various complex work assignments on short notice.
- Ability to function in a rapidly changing work environment.
- Ability to interpret, analyze and create complex federal and state funding formulas.
- Demonstrated ability in the use of Windows, and Microsoft Word and Excel. Proficient in the use of Port Authority's PeopleSoft Financial Programs.

### Preferred attributes:

- Master's Degree in Business.
- Certified Public Accountant.
- Familiarity with transit or transportation system activities and functions.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (with salary requirements) and resume to:

Inez Colon  
Employment Department  
345 Sixth Avenue, 3<sup>rd</sup> Floor  
Pittsburgh, PA 15222-2527  
[IColon@RidePRT.org](mailto:IColon@RidePRT.org)  
EOE