



**POSITION:** Housing Stabilization Program Coordinator  
**DEPARTMENT:** Resource Center  
**PAY RATE:** \$15.00 to \$25.00/hour.

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**JOB SUMMARY:**

As a Housing Stabilization Program Coordinator with YWCA Greater Pittsburgh, you will work to address housing insecurity here in the City of Pittsburgh. The Housing Stabilization Program (HSP) is a combination of programs within the YWCA Greater Pittsburgh Resource Center. HSP addresses housing insecurity by providing financial support and additional resources to City of Pittsburgh residents who are living at 50% of the Area Median Income and who identify a need. The YWCA Housing Stabilization Program Coordinator provides case management to participants in these programs by following them over the course of 1-6 months to address housing instability. This is achieved through financial support, establishing client-driven housing goal plans, connecting clients to other community resources, and evaluating their stability after exit from the program. The individual in this position also performs program administrative functions such as budget monitoring, collecting, inputting, and analyzing data, and supporting other grant-funded programs in the YWCA's Resource Center.

**MINIMUM QUALIFICATIONS:**

Bachelor's Degree with two (2) years relevant experience OR Associates, Business, or Technical Degree/Certification with three (3) years relevant experience and one (1) year supervisory experience. This position requires a valid PA driver's license and reliable transportation for frequent travel throughout the City of Pittsburgh. Act 33/34 clearances are also required.

**JOB HIGHLIGHTS:**

- Provide rental and utility assistance to eligible low-income households.
- Develop client-driven housing goals to support the client's self-sufficiency.
- Collect and share information on available social services and resources in the Greater Pittsburgh area to support low-income individuals and families.
- Use knowledge of additional Resource Center funding streams to provide greater stability to households in the Housing Stabilization Program.
- Utilize trauma-informed care, housing first, harm-reduction and social justice frameworks to address barriers to housing.

**ABOUT YWCA GREATER PITTSBURGH:**

YWCA Greater Pittsburgh is a member of a nationally recognized movement with a mission to eliminate racism, empower women, and promote peace, justice, freedom, and dignity for all. As one of the oldest and largest women's organizations in the nation; YWCAs across the country serve over 2 million women, girls, and families. For over 150 years, the YWCA Greater Pittsburgh has advocated for voting rights, civil rights, and violence protection, fought for affordable housing, quality childcare, and much more, intending to improve the quality of life for women and girls and strengthen Greater Pittsburgh communities. Today, our employees are working tirelessly at promoting racial justice, reducing race and gender disparities, and deliberately addressing the challenges and celebrating the triumphs of living at the intersection of race and gender. We continue to help our neighbors avoid eviction, access transportation to work, and other resources to support an improved quality of life.

**Interested individuals can submit a resume´ and cover letter to  
Linda Broman, Human Resources Director at [lbroman@ywcapgh.org](mailto:lbroman@ywcapgh.org).**