

## Government Affairs Liaison

Port Authority is seeking a Government Affairs Liaison to represent Port Authority's interests at the federal, state, and local levels of government to support legislative actions, policies and programs for public transportation.

### Essential Functions:

- Serves as primary liaison between the Authority and elected officials and their staff for constituent issues relative to Port Authority and public transportation, engaging other Port Authority divisions and departments as necessary, working closely with the Chief Communications Officer, and using organizational data and messaging.
- Monitors, reports, and analyzes proposed legislation and government activities for the purpose of advising the Authority on matters relevant to the Authority and public transportation.
- Coordinates and directs Authority-contracted government relations consultants.
- Conducts and develops analyses, reports and recommendations on relevant matters as needed and for the purpose of informing, advising and guiding Authority management.

### Job requirements include:

- Bachelor's degree from an accredited school.
- Minimum of four years of experience with local, state or federal government.
- Effective and professional communication skills.
- Demonstrated ability to work effectively with elected officials.
- Effective interpersonal skills.
- Effective oral and written communication skills.
- Demonstrated project and time management skills.
- Valid PA driver's license.

### Preferred attributes:

- Master's Degree in public policy, communications, law or similar area from an accredited institution.
- Direct experience working with Federal, State and/or Local legislative bodies.
- Transit experience.



We offer a comprehensive compensation and benefits package. Interested candidates should forward a cover letter (*with salary requirements*) and resume to:

Danielle Jacobson  
Employment Department  
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Pittsburgh, PA 15222-2527  
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EOE